

# Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable

Institution Name: \_\_\_\_\_ Date of Report: \_\_\_\_\_ Covering Quarter Ending: \_\_\_\_\_

Total Amount of Funds Awarded: Section (a)(1) Institutional Portion: \_\_\_\_\_ Section (a)(2): \_\_\_\_\_ Section (a)(3): \_\_\_\_\_ Final Report? \_\_\_\_\_

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing or subsidizing _____ campus interruptions.				m need to leave campus early due
Subsidizing food service to reduce density in eating facilities, to provide pre packaged meals, or to add hours to food service _____ campus hours of operations.				
California, all public institutions in Washington State, and all				

institutions in Massachusetts have different requirements due to recent U.S. District Court actions. Please discuss with legal counsel. [HEERF litigation updates can be found here.](#)  
<sup>2</sup> Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.				
Replacing lost revenue due to reduced enrollment.				
Replacing lost revenue from non tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). <sup>3</sup>				
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.				
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi fi access or extending open networks to parking lots or public spaces, etc.				
Other Uses of (a)(1) Institutional Portion funds. <sup>4</sup>				
Other Uses of (a)(2) or (a)(3) funds, if applicable. <sup>5</sup>				
<b>Quarterly Expenditures for each Program</b>				
<b>Total of Quarterly Expenditures</b>				

<sup>3</sup> Including continuance of pay (salary and benefits) to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).

<sup>4</sup> Please post additional documentation as appropriate and briefly explain in the "Explanatory Notes" section. Please note that the asterisk (\*) indicates that the information is not available for release under the Freedom of Information Act (5 U.S.C. 552).

OU" #o t ol Vu e t #AkESA t fu  
Se tio s a I stitutio al Po tio , a , a d a , if appli a le. Se tio a fu dsi ludes #7DAs . J Histo i all " la k  
#olleges a d U i e sites H" #Us , . K T i all #o t olled #olleges a d U i e sites T##Us , . L U i o it Se i gl stitutio s USs , . U  
St e g the i gl stitutio s P og a SIP ; Se tio a fu dsa e fo #7DA . V 7u d fo the l p o e e t of Postse o da Edu atio 7IPSE  
7o ula 8 a t . Ea h atego is deli e atel oada d a ot aptu espe ifi ga t p og a e ui e e ts. E pla ato foot otes help la if e tai  
epo ti g atego ies † hile so e ite si the ha ta e lo ked out, please ote that the lo ki gof su hite sis o siste t A As a Ai the  
ha t fu dsi the j ua te l E pe ditu es fo ea h P og a o , a d the g posted. It a e posted page fo ato as ali k to a PD7. A e sepa ate fo us  
Septe e , De e e , Ua h , Ju e , o ludi ga fte eithe posti g the ua te l e  
hase pe ded a d li uidated all a I stitutio al Po tio , a , a d a fu dsa d he kfi i g/  
7o the fi st epo t usi g this fo , i stitutio s ust po ide thei u ulati e e pe ditu es fo the d  
. Ea h ua te l epo t ust e sepa atel ai tai ed o a IHE's e site o i a PD7 do u e t

### Paperwork Burden Statement

A o di g to the Pape o k ked u tio A t of PkA , o pe so s  
OU" o t ol u e . The alid OU" o t ol u e fo thisi fo a  
esti ated to a e age hou spe espo se, i ludi g ti e fo e ie  
eeded, a d o pleti ga d e ie i g the olle tio of i fo atio .  
e efit. If ou ha ea o e ts o e i g the a ua of the ti  
o o e s ega di g the status of ou i di idual fo , appli atio ,  
S† , † ashi gto , D# .