

Division of Student Engagement

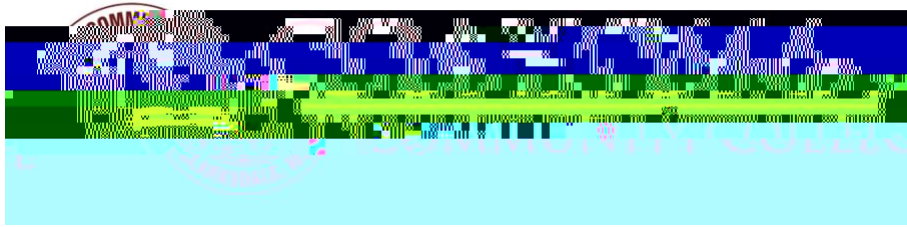
Advisor Commitment Form

Individuals who agree to serve as advisors of registered student organizations must sign this form and submit it to the Office of Student Engagement before they can be considered official advisors of the organizations. All organizations and advisors who are registered and approved by the Office of Student Engagement must adhere to the following policies and procedures:

- A. Student organizations are required to have two (2) advisors. One of the advisors must be a full-time staff or faculty member employed at Coahoma Community College. This faculty/staff advisor is considered the primary advisor. Secondary advisors can be either full-time faculty/staff members of the college or individuals outside of the college. The college grants student organization advisors the authority to make certain decisions or to take certain actions, within their stated responsibilities as advisors. In some instances, the college reserves the right to intercede if necessary (for instance, signing contracts, unresolved issues, and issues that involve hazing).
- B. Advisors to student organizations are determined by the organizations; however, the advisors to the two undergraduate classes, the Student Government Association, and the Student Ambassadors are administratively appointed by the Director of Student Engagement.
- C. Advisors are responsible for ensuring the organization's compliance with the policies and procedures of the college by reinforcing institutional policies and applicable state laws and warning the organization if what they are planning or doing is wrong, inappropriate, illegal or risky, and offering alternative suggestions. For example, if a planned activity may constitute "hazing", the advisor has an obligation to take appropriate steps to ensure that the activity is not undertaken, including informing the Coordinator of Student Activities and CCC Police Department if necessary. The advisor must also report potentially unsafe facilities and warn participants of risks that may be associated with certain activities.
- D. Other major responsibilities of an advisor are as follows:
 - a. An advisor is expected to be present at each meeting of the organization he/she serves and to be present at all on and off-campus activities sponsored by the organization, to monitor the activities, to provide guidance and support, and to assume leadership in the event of an emergency.
 - b. An advisor to an organization is expected to guide the organization by being available when the organization needs advice or support, being aware of the activities of the organization, and ensuring that all meetings and activities







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Name of Organization: _____

I agree to uphold the policies and procedures of the Mississippi State Board for Community and

